

Dear Parents and Guardians,

We want to continue to become more efficient with our drop off procedures for Asa Clark Middle School and Pewaukee High School. Our goal is to get you on campus and off campus as safely and efficiently as possible. There have been a couple of communications sent out providing diagrams depicting the drop off routes for both schools. We want to provide routes that would eliminate merging, allowing traffic to continue to flow smoothly. It has been noted that we still have merging taking place, therefore we are putting extra measures in place to stop this from happening.



### Pewaukee High School Student Drop-Off

All parents/guardians dropping off **Pewaukee High School students** should enter campus on **School Street**. Starting on Thursday November 12th, there will be cones setup that will guide you to turn onto the “Inner Loop” (see above pictures). If you come up School Street, you will **HAVE** to turn left onto the “Inner Loop”. This has been the plan since day one of the school year, as seen in the diagrams shared out previously. This should allow for a constant flow of high school traffic entering and exiting campus. **High school students SHOULD NOT be dropped off in the “Outer Loop”.**

### Asa Clark Middle School Drop-Off

All parents/guardians dropping off **Asa Clark Middle School students** should enter campus on **Pirate Pass**. This will allow traffic to constantly flow as they turn right on School Street, go past the high school traffic that is turning, and then turn left onto the Houle Circle (“Outer Loop”). This alleviates any need to merge, increasing the efficiency of traffic flow. The cones being setup to guide the high school traffic will also prevent merging. If you accidentally come up to campus on School Street you will not be able to get to the “Outer Loop”, you will need to turn with the high school traffic and drop your student off in the “Inner Loop”.

**What if I have students at both PHS and ACMS?**

If this is the case, you should enter campus on Pirate Pass and follow the ACMS traffic for drop-off. Please do not stop right in front of the high school to drop off your student, pull down as far down as you can and drop off both your HS and MS student as close to the middle school entrance as possible. When you stop in front of the high school to let a student out it backs up all of the traffic behind you.